



Pat Henry, Boutique Chair
Spirit of the Midwest Region 5
Regional Convention Steering Committee

1030 Memorial Dr. SE, Apt 214
Cedar Rapids, IA 52403
319-826-4040
Email: quartet_chorus_tenor@yahoo.com

Boutique Vendors,

On behalf of the Spirit of the Midwest Region 5 members and competition steering committee, we invite you to be one of the vendors at our upcoming Spirit of the Midwest Region 5 competition and convention in Cedar Rapids, Iowa on April 23-25, 2020. We expect approximately 650 women, ranging in age from late teens to “mature” adults to be in attendance – and what woman doesn’t like to shop?!

The boutique will be located at the DoubleTree by Hilton Cedar Rapids Convention Complex. Enclosed is vendor information. If you would like to take advantage of this opportunity, please review the information and return the forms and payment to us as soon as possible in order to include you in our set-up plan on a first-come, first-served basis. ***Please make checks payable to Spirit of the Midwest Region 5.*** Deadline is March 15, 2020.

We hope you consider this and will be able to join us at our 45th annual competition and convention. We look forward to seeing the items you have to offer.

If you have any questions, do not hesitate to call or email me.

Sincerely,

Pat Henry, Boutique Chair



2020 Competition & Convention

VENDOR INFORMATION

Pat Henry, Boutique Chair

Spirit of the Midwest Region 5

Regional Convention Steering Committee

1030 Memorial Dr. S.E, Apt 214

Cedar Rapids, IA 52403

319-826-4040

Email: quartet_chorus_tenor@yahoo.com

The boutique will be located in the DoubleTree by Hilton Cedar Rapids Convention Complex (the convention headquarters hotel) 350 First Avenue, NE Cedar Rapids, Iowa, 52401. The secondary hotel is the Marriott located at 1200 Collins Rd NE Cedar Rapids, IA 52402. Special room rates are available for vendors at either location (DoubleTree \$114.00/ Marriott \$114.00 taxes not included). You will be responsible for making your own room reservations.

Upon arrival at the DoubleTree, please check in at the Sweet Adeline registration table located up the steps from the ground floor of the convention center. The boutique will be in the same general area. The information desk will guide you to the boutique area. Your table will be marked with your name, and a name badge(s) identifying you as a vendor. Please do not move your tables and absolutely do not take any tables that do not have your name on them. Don't forget to check into your room at your chosen hotel.

A check for the desired number of tables should be made payable to **Spirit of the Midwest Region 5** and mailed to Pat Henry on or before **March 15, 2020**. Fees are due as well as your signed contract with the hold harmless agreement.

You will be assigned a table only after I receive your information and check.

The Boutique area is located right around the corner from the Sweet Adelines Information Desk to afford the highest possible traffic of our members and outside guests. The area will be secured at night.

The hours will be as follows:

Vendor Set-Up: Thurs., April 23, 4-7 PM

Boutique Hours: Fri., April 24, 9:30 AM – to 4:30 PM *

Sat., April 25, 8 AM to 12:00 PM *

Potential customers will be on site during all open hours. On Saturday, competition will begin between 12 and 1:00 PM. Most women will leave the hotel for home early Sunday morning or late Saturday night.

Booths must be taken down and all merchandise removed by 9 PM Saturday, April 25, 2020.

Please keep this information. I do not send out reminders.

Please email or call me if you have any questions.

Pat Henry, Boutique Chair



Spirit of the Midwest, Region 5

Spirit of the Midwest Region 5

2020 Competition and Convention

April 23-25, 2020

HOLD HARMLESS

Please return completed form along with fees by **March 15, 2020** to : Pat Henry, Boutique Chair, Spirit of the Midwest Region 5, 1030 Memorial SE Apt .214, Cedar Rapids. Iowa, 52403. (Make checks payable to **Spirit of the Midwest Region 5**)

For valuable consideration including, but not limited to, the opportunity to market services and/or products. Receipt of which is hereby acknowledged, _____ agrees to hold harmless any and all claims or damages, loss of personal injury, including but not limited to, theft or loss of merchandise. Together with any claims, demands, cost of judgments that may sustain as a result of its operations or conduct of business, associated with the business described above at the DoubleTree hotel.

_____ assumes full responsibility for the loss for any reason and acknowledges that neither Spirit of the Midwest Region 5 or the DoubleTree Hotel will be providing extra security.

Sales area to be available for set up Thursday afternoon 4:00- 7:00 PM, April 23 with all goods to be removed by the undersigned by Saturday, April 25, 2019 no later than 9PM.

Name of Business/Chorus/ Quartet: _____

Address: _____

City, State and Zip Code: _____

Telephone: _____ Email: _____

Products to be sold: (include detailed description and/or picture of products or website url:

Please indicate below the number of tables

Vendor	1-table display	2-table display	3-table display	Number of tables/space needed
Non- Sweet Adeline	\$100.00	\$175.00	\$250.00	
Sweet Adeline Members, Chorus, Quartet	\$75.00	\$150.00	\$225.00	
Championship Chorus, Wildcard, Harmony Classic Competitors	no charge	no charge	not available	

Signature: _____ (Contact Person) Title: _____

Date: _____ Telephone: _____